



Controller

Are you an accounting professional looking for variety and challenges and want the autonomy of a leadership role? If you are driven to manage your own portfolio of clients and to realize the full potential of your team, while still maintaining a work life balance, our Controller role is meant for you.

Controller's Key Responsibilities:

This motivated individual will be responsible for all reporting and accounting functions related to assigned client engagements. The Controller can handle day-to-day management of the account with limited supervision and guidance from the Account Manager.

- Install, design, and set up basic small business accounting software.
- Establish and implement basic accounting procedures.
- Supervise the Staff Accountant on the account and provide necessary guidance and training when needed in the following areas:
 - Processing day-to-day transactions including A/R, A/P, payroll and benefits, and banking.
 - Preparation of all government returns (GST, HST, ETD, WSIB, EHT, T4s, T4As, T5s, etc.).
 - In very limited cases, the Controller may be responsible for the completion of these duties (to cover Staff Accountant's absence, during start up and transition between Staff Accountants, etc.).
- Analyze and reconcile accounts and prepare reconciliations in complex situations.
- Monitor and manage cash flow, prepare budgets and forecasts.
- Interact with clients' year-end accountants and government auditors.
- Prepare and analyze monthly and yearly financial statements and related working papers.
- Interact with clients to ensure financial statements make sense and provide explanation and analysis as required by clients.
- Assist with scheduling issues and performance evaluations of Staff Accountants.

Our competitive compensation/benefits package includes:

- Compensation is competitive in the market.
- CPA Membership: Reimbursed annually.
- Annual training credit: \$500 to use towards professional development requirements.
- Employee Benefits plan: Comprehensive benefit plan, with all premiums paid by Taligent (except LTD).
- Work/Life balance: Ave. of 40 hours per week and flexibility to work from home and/or hybrid.

Are you looking to realize your full potential as an accounting professional? If you answer yes, we would like to hear from you. Please apply in confidence to inquiry@taligentgroup.com.